FEES AND PAYMENT METHODS – 2014

Please find attached for your information, the Board of Directors Regulations and Fees for 2014.

For your convenience, The Peninsula School offers a range of payment methods, as listed below:

- **Payment by Billing**
  Accounts are sent to parents/guardians on the issue dates. For 2014, the relevant billing dates are 22 January 2014, 9 April 2014, 16 July 2014 and the supplementary account on 31 October 2014. These are payable in full within thirty (30) days from the issue date or fourteen (14) days if paying by credit card. Fees unpaid at the end of thirty (30) days after the date of issue of the account will be subject to an [Administration Charge](#) of $450 (includes GST).

- **Payment by BPAY**
  The School encourages the use of BPAY. This is an easy and secure method of paying fees. Please contact your participating financial institution for terms and conditions. Our Biller Code and your reference number appears on your account.

- **Payment Monthly**
  School Plan, a company associated with the Australian Scholarships Group, provides a means to transfer funds for fees monthly, direct from parents’ bank accounts. School Plan pays the School on the due dates. Information on School Plan is available from the School or directly from School Plan. Telephone: 1800 337 419 or via the web at [www.schoolplan.com.au](http://www.schoolplan.com.au). A brochure is enclosed that provides further information. There are other companies offering a similar service and you may choose to explore such alternatives.

- **Payment Yearly**
  If annual tuition fees (and boarding fees, if applicable) for 2014 are paid in full before Thursday 19 December 2013, a 3% discount will apply. Late payments will not attract a discount.

- **Payment by Charge Card**
  The School accepts payment by EFTPOS as well as MasterCard and Visa.

  Payment by credit card can be made as follows:
  2. Telephone 1300 731 858 and follow the prompts. You will need your BPay reference number.
  3. Via BPAY (refer above)
  4. At the School Accounts Office

  Due to the high cost of merchant fees, payments by credit cards will only be accepted up to 14 days from the account issue date.

  If you require further information, please contact the Accounts Department on 9788 7782.